

From:

To: President, Naval Postgraduate School

Via: Chairman , Department of
Dean School of
Provost, Naval Postgraduate School

SUBJ WAIVER OF CONFERENCE LICENSING FEES

Name of Conference

Ref: (a) NAVPGSCOLINST 11011.2K

Encl: (1) Licensing Fee Summary Sheet

1. Pursuant to reference (a), request that licensing fees shown in enclosure (1) be waived for subject conference, based on waiver criteria #_____ (per ref (c))and the following justification:

Signature

FIRST ENDORSEMENT

From: Chairman , Department of
To: President, Naval Postgraduate School
Via: Dean School of
Provost, Naval Postgraduate School

SUBJ WAIVER OF CONFERENCE LICENSING FEES

Name of Conference

1. Recommend approval / disapproval (circle one) of subject request.

Signature

SECOND ENDORSEMENT

From: Dean School of
To: President, Naval Postgraduate School
Via: Provost, Naval Postgraduate School

SUBJ WAIVER OF CONFERENCE LICENSING FEES

Name of Conference

1. Recommend approval / disapproval (circle one) of subject request.

Signature

Enclosure (6)

THIRD ENDORSEMENT

From: Provost, Naval Postgraduate School
 To: President, Naval Postgraduate School

SUBJ WAIVER OF CONFERENCE LICENSING FEES

Name of Conference

1. Recommend approval / disapproval (circle one) of subject request.

Signature

From: President, Naval Postgraduate School
 To:

Name of Requestor

SUBJ WAIVER OF CONFERENCE LICENSING FEES

Name of Conference

1. Approved.

a. No fees will be charged for "fair-market" rental and:

- ☐ All costs for utilities and NPS services will be borne by NPS
- ☐ Pro-rated costs for utilities and services shall be reimbursed by the requestor

b. Subject fees to be borne by:

- ☐ Public Works Department
- ☐ Information Technology and Computers
- ☐ Morale, Welfare, and Recreation
- ☐ Office of the Registrar
- ☐ Base Security

2. Disapproved. Subject fees to be borne by:

- ☐ Department of
- ☐ School of
- ☐ Requestor

3. This waiver does not include fees for services provided through MWR that are arranged directly between MWR and the requestor.

RDML P.W. DUNNE

Copy to: Provost
 Dean , School of
 Chairman , Department of
 Department to bear fees (as indicated in paragraph 1b)